DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY MATERIEL COMMAND
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AMC REGULATION   2 June 1995
NO.   740-11

Storage and Supply Activities

LOGISTICS DATA MANAGEMENT AT DEPOTS

Supplementation of this regulation is prohibited unless prior approval
is obtained from the Commander, USAMC Logistics Support Activity
(AMXLS-RSS), Redstone Arsenal, AL 35898-7466.

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*This regulation supersedes AMC-R 740-11, 10 May 1984.

CHAPTER 1

GENERAL

1-1. **Purpose**. This regulation prescribes policies and responsibilities for a standard system for receipt, maintenance, and use of logistics data at Continental United States (CONUS) Army depots.

1-2. **Scope**. This regulation applies to Headquarters, U.S. Army Materiel Command (AMC), U.S. Army Industrial Operations Command (IOC), and AMC depots and depot activities operating under the Integrated Logistics System (ILGS).*

1-3. **Explanation of terms**. In addition to the definitions contained in AR 3l0-25, the following terms apply:

        a. Local input. Data generated and manually prepared at depot level which, when processed through automated data processing, will affect the logistics data files.

        b. Logistics Data Management (LDM). A function within each AMC depot responsible for the control, dissemination, and use of logistics data, and for control of local input to logistics data files. Functional responsibilities are provided in AMC-R 740-17.

1-4. **Objectives**. The objectives of this regulation are to achieve standardization within AMC depots in the control, dissemination, and use of logistics data, and to control local input to logistics data files.

1-5. **Policies**. a. The Army Master Data File (AMDF), which is maintained per chapter 7, AR 708-l, is the primary source of logistics data used by the ILGS at AMC depots. The Federal Logistics (FEDLOG) data on compact disk with read only memory will be used when such data is not available by ILGS.

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*For purposes of this regulation, all aforementioned locations will be referred to as AMC depots.

b. Logistics data changes received by AMC depots from sources other than the AMDF will not be processed if they conflict with the AMDF. If such data are received from Army managers, the originator will be notified and requested to initiate changes to the AMDF. The Army Service Item Control Center (SICC) will be notified if conflicting data are received from other services/agencies.

c. If logistics data discrepancies cannot be resolved by using data available locally, the AMC depot will prepare and forward a DA Form 4511-R (Request for Logistics Catalog Data and/or Information) to the Logistics Data Management Center of USAMC Logistics Support Activity (LOGSA) per section XI, chapter 7, AR 708-1, and this regulation.

d. Documents rejected from computer validation or processing will be corrected and reentered or returned to the originator within one workday.

1-6. **Responsibilities**. a. The Deputy Chief of Staff for Logistics, Headquarters, AMC, will--

(1) Prescribe basic functional policies, responsibilities, and procedures for logistics data dissemination, maintenance, and use at AMC depots.

(2) Evaluate AMC depot effectiveness in these areas of responsibility.

(3) In coordination with the USAMC LOGSA, maintain this regulation.

b. The Commander of IOC will provide command emphasis and resources to AMC depots to ensure compliance with the policies and procedures of this AMC regulation.

c. The commander of each AMC depot will maintain a logistics management function per depot mission to ensure performance of the following functions:

(1) Receive, control, and process all logistics data received from any authorized source to update the depot master data record (MDR).

(2) Schedule processing of logistics data changes to the MDR to assure effective change dates are met.

(3) Notify applicable depot elements, as appropriate, of changes processed and rejected input.

(4)   Review, analyze, and conduct research necessary to process or dispose of rejected input and correct erroneous logistics data on depot files.

(5)   Maintain liaison with sources of data and changes to be applied to the MDR. Advise those sources, as applicable, of data or changes received which contain discrepancies or incompatibilities. Advise USAMC Systems Integration and Management Activity-East (SIMA-E) of system or program discrepancies per AMC-R 18-17.

(6)   Research FEDLOG and supply catalogs to verify stock numbers found during location surveys, inventories, etc., to assure that any resultant additions or changes to logistics data on the MDR are correct.

(7)   Review all items on the MDR with positive balances and invalid national stock numbers (NSN) and take appropriate action with accountable activities.

(8)   Receive and control distribution of cataloging products (AR 708-1) for use by depot organizational elements.

(9)   Assure timely processing of document identifier code (DIC) DZC (logistical reassignment storage information transaction), DD Form l487 (DOD Materiel Adjustment Document) with management code N, Y, or 4 to transfer balances on the MDR between losing and gaining item managers and Army SICCs per AMC-R 710-1, Adjustments.

1-7. **References**. a. DOD 4100.39-M, 4140.29-M, 4160.21.M, 4500.32-R, and 45200.l-R.

b.   MIL-STD-129 and 726.

c.   SB 700-20, and SB 708-75 series.

d.   ARs 3l0-25, 700-18, 700-82, 708-1, 725-50, and 740-26.

e.   AMC-Rs 18-17, 708-1, 710-1, 725-3, 740-17, 740-19, 740-20, 740-22, and 740-23.

CHAPTER 2

MANAGEMENT CONTROL NUMBERS (MCN)
AND REQUESTS FOR NATIONAL/NATO STOCK NUMBERS (NSN)

2-1. **General**. a. Assign and use management control numbers (MCN) and request NSNs per this chapter and chapter 3, AR 708-1. Identify MCNs on depot master data records (MDR) with stock item code J.

b. Depots will assign MCNs only when--

(1) An item clearly has no NSN or manufacturer's code and part number. Forward DA Form 1988 (Request for Review of an Item) or DA Form 1988A (Request for Review of an Item - Ammunition) prepared per paragraph 2-4 with the receipt document (AMC-R 740-20) or under a transmittal letter for an inventory gain (AMC-R 740-17).

(2) There is no known NSN, the manufacturer's code and reference number exceeds 15 positions, and a NSN has been requested on DA Form 1988/1988A and no response has been received.

(3) There is no known NSN, the item is authorized for local purchase by the installation supply activity (ISA), and the manufacturer's code and reference number exceeds 15 positions, and/or a generic number is required for local procurement purposes per section 3.6.1a, ADSM 18-LOA-KBS-ZZZ UM.

2-2. **MCN construction**. Construct MCNs for assignment and use at depots per section 3.6.1, ADSM 18-LOA-KBS-ZZZ UM.

2-3. **MCN cross-reference file**. a. The depot will establish and maintain a cross-reference file of all MCNs assigned by them. The depot will use the following DICs for this purpose:

(1) DIC ZMN--MCN to manufacturer's part number record (to be filed in MCN sequence)(app. B.3, ADSM 18-LOA-KBS-ZZZ UM).

(2) DIC ZMP--Manufacturer's part number to MCN record (to be filed in manufacturer's part number sequence) (appendix B.5, ADSM 18-LOA-KBS-ZZZ UM). (Manufacture's part number identifying an item of supply--may be actual manufacturer's part numbers, government part (drawing, model, and type) numbers, commercial specification and type (government approved) numbers, or government specification and standard numbers.

b. Review the cross-reference files semiannually and purge all MCNs and part numbers which are no longer required. As a minimum, include an inquiry of the MDR to determine if the MCN record still exists and a review of related DA Forms 1988/1988A to determine if an NSN has been assigned, or if disposition instructions have been furnished for the item.

c. Also, semiannually, in conjunction with the actions in 2-3b above, screen the management control number cross-reference file against the nonstandard stock number listing on the MDR (stock item code J), and purge the MDR of all MCNs that are no longer required (section 3.6.1e, ADSM 18-LOA-KBS-ZZZ UM).

2-4. **Requests for NSNs**. a. Requests for NSNs originating at depots will usually be initiated in connection with receipt, inventory, or other processing actions involving situations described in paragraph 2-1b(1) and (2). To request a NSN assignment, the requester will initiate DA Form 1988/1988A and forward it to the depot organization responsible for maintaining the MCN cross-reference file for registration and, where appropriate, the assignment of a MCN.

b. The depot organization that maintains the MCN cross-reference files will be responsible for--

(1) Maintaining a file and register of requests for NSNs, processing responses from Accountable Supply Distribution Activities (ASDA), and initiating follow-up on requests which have been open for 45 days.

(2) Processing a DIC ZNT, standard catalog data change transaction (section 5.3.1, ADSM 18-LOA-KBS-ZZZ UM) as required to response to DA Form 1988/1988A.

2-5. **Medical MCNs**. Medical MCNs containing a "C" in the 7th position of the MCN are included in the AMDF broadcasts from the Logistics Data Management Center of the USAMC LOGSA. These items will not be included in the off-line cross-reference file and need not be reviewed per paragraph 2-3. Medical MCNs will be included on the nonstandard stock number listings (paragraph 3-2a).

CHAPTER 3

MONITORING NONSTANDARD STOCK NUMBERS

3-1. General. a. Task AD82 (Multipurpose MDR File Scan for Inventory Data) produces the following output listings:

(1) Inventory lot formation listing for other services/agencies (AMC-R 740-11).

(2) Stock numbers for suspended condition codes listing (AMC-R 740-17).

(3) Nonstandard stock numbers listing.

b. Semiannually, the inventory management division will coordinate the requirement for the three listings in 3-1a above and request that task AD82 be run to produce them.

3-2. Monitoring nonstandard stock numbers. The depot organization maintaining the MCN cross-reference files will--

a. Receive and review the nonstandard stock numbers listing and take appropriate action to obtain a NSN or disposition instructions for each stock number listed, except for the medical items assigned MCNs containing a "C" in the 7th position of the MCN. Such actions may include but are not limited to the following:

(1) For MCNs, accomplish the actions prescribed in paragraph 2-3b and 2-3c.

(2) Determine if a DA Form 1988/1988A is outstanding. If it is, assure that follow-up is being accomplished per paragraph 2-4b.

(3) Determine if a response to DA Form 1988/1988A has been received and not acted upon. If it has, proceed based on that response.

(4) Request verification of an item identified by reinspection.

(5) Process inquiries to determine activity and record item data as a basis for further action.

(6) Initiate a local inventory to verify that stock is on hand.

b. Annotate and retain the listing as evidence of actions taken until the next semiannual listing is produced.

CHAPTER 4

**CATALOGING SUPPORT FOR RETAIL LOGISTICS DATA
MANAGEMENT/INSTALLATION SUPPLY ACTIVITY (ISA)**

4-1. **General**. a. This chapter provides a delineation of wholesale and retail or ISA responsibilities for maintaining logistics management data in support of depot installation supply accounts. Pertinent procedures for the wholesale logistics data management are provided in section 5.2.3, ADSM 18-LOA-KBS-ZZZ UM. Procedures to be followed by the retail element or ISAs are contained in section 2.7.1, ADSM 18-LOA-KCN-ZZZ UM.

b. Make locally initiated changes to data elements common to installation supply accounting and wholesale MDRs with DIC ZNT transactions submitted by or through the wholesale logistics data management element per section 5.3.1, ADSM 18-LOA-KBS-ZZZ UM.

c. Submit by or through the wholesale logistics data management element all locally initiated basic stock number record add and delete actions.

4-2. **Wholesale logistics data management responsibilities**. The wholesale logistics data management element will--

a. Process catalog changes to the installation supply accounting master data record (ISAMDR) per section 5.3.1, ADSM 18-LOA-KBS-ZZZ UM.

b. Receive all output from catalog change processing and forward it to the retail element or ISA, as appropriate, for action or information.

4-3. **Retail logistics data management/ISA responsibilities**. The retail element or ISA will--

a. Prepare input for local changes to data elements which are unique to installation supply accounting (section 3.2.1.1g, ADSM 18-LOA-KCN-ZZZ UM. These include--

(1) Automatic return code.

(2) Can't buy code.

(3) Freeze code.

(4) Local purchase authority code.

(5) Mission essential code.

      (6) Management control code.

      (7) Phrase code.

      (8) Routing identifier code automatic return.

      (9) Returnable container code.

   (10) Substitute cross-reference.

   (11) Unit of issue (for local purchase only).

   (12) Unit of measure (for local purchase only).

   (13) Unit of measure quantity (for local purchase only).

   (14) Unit price (for local purchase only).

    b. Prepare the following documents to initiate changes to installation supply accounting records.

      (1) DIC ZNT, standard catalog data change transaction (section 3.2.1.1a, ADSM 18-LOA-KCN-ZZZ UM).

      (2) DIC ZNV, ISA catalog update transaction (section 3.2.1.1g, ADSM 18-LOA-KCN-ZZZ UM).

      (3) DIC ZXA, standard unit of measure change transaction (section 3.2.1.1h, ADSM 18-LOA-KCN-ZZZ UM).

> The proponent of this regulation is the USAMC
> Logistics Support Activity. Users are invited
> to send comments and suggested improvements on
> DA Form 2028 (Recommend Changes to Publications
> and Blank Forms) to the Executive Director, USAMC
> Logistics Support Activity, ATTN: AMXLSRSS,
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